

## HCPA Governance Committee Meeting Agenda and Minutes

Mon. April 7th, 2025  
3:30PM - 5:00PM

### In Person in the Boardroom

**Updated** [Committee Calendar for 2024-2025](#) Updated  
[School Board Calendar For 2024-2025](#)  
[Board Policies to review](#) (Link to use)

[Yearly Roles and Responsibilities  
Committee Members](#)

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

Call to Order at: Attended by:  Unable to attend:	<b>Actions Needed</b>	<b>Time Allotted</b>
1. Consent Approval of agenda a. Approved	<b>Vote:</b> Yeah___ Nay___ Ab.____	
<b>Our Next Meeting:</b> Monday May 12th at 3:30pm <b>In Person</b>		
2. <b>Next school board meeting:</b> April 23rd 2025	<b>Update</b>	10 m
3. <b>Notes From March 26, 2025 Boards Meeting</b>  <ul style="list-style-type: none"> <li>● A lot of policies tabled; Missing dates and send to legal</li> <li>● Policies that were passed are:</li> <li>○</li> </ul>		
4. Check in on Election <a href="#">24-25 Election calendar</a> <a href="#">Election Policy</a> <ul style="list-style-type: none"> <li>● Dan and Susan will have a conversation with Dr. Xiong.</li> <li>● Election will be moved to the week of June 16th-20th.</li> <li>● Tally paper votes on June 23rd (Monday).</li> </ul>	<b>Update</b> <b>Vote:</b> Yeah___ Nay___ Ab.____	15 m

5. <a href="#">March Sub committee Meeting UPDATES</a> <a href="#">Group 1</a>  <a href="#">Group 2</a>	<b>Discussion</b> <b>Vote:</b> Yeah __ Nay __ Ab. __	30 m
6. Look at current policies Does the calendar make sense on the team that needs to review and update the policies? <a href="#">Policies to review</a> (Link to use)  When is the subcommittee A meeting next? When is the subcommittee B meeting next?	<b>Discussion</b> <b>Vote:</b> Yeah __ Nay __ Ab. __	15 m
7. Do we want to change our meeting dates? <a href="#">Committee Calendar for 2024-2025</a> Look at the calendar for next year.	<b>Discussion</b> <b>Vote:</b> Yeah __ Nay __ Ab. __	15 m
8 Board Retreat For October (new board members)	<b>Discussion</b> <b>Vote:</b> Yeah __ Nay __ Ab. __	15 m
9. Board Trainings: Do board members have ideas on what they want training on?	<b>Discussion</b> <b>Vote:</b> Yeah __ Nay __ Ab. __	15 m
<b>Notes to bring to the board:</b> <ul style="list-style-type: none"> <li>• Send to Legal <ul style="list-style-type: none"> <li>○</li> <li>○</li> </ul> </li> <li>• Send to April Board meeting <ul style="list-style-type: none"> <li>○</li> </ul> </li> </ul>		
<b>Adjourn at:</b>	<b>Vote:</b> Yeah __ Nay __ Ab. __	

## **Policies and Agenda Item labels are**

**Vote** (needs to be finalize and send to board)

**Send to Board/Lawyers** (to get looked at or approved for next steps)

**Passed by Board**

**Review** (came from board/lawyer, check for changes)

Discussion (Feedback),

Update (Information)

**Tabled to Next Meeting**

**Tabled from last meeting**

## **The policy format the Governance Committee has agreed on is:**

Will be placed at the end of each policy; have more room to add notes.  <i>Adopted:</i> <i>Reviewed: January 26, 2022</i> <i>Board Approved: January 26, 2025</i>		Level 1: I, II, III... left aligned at 0" text indent at 0.25"	Level 2: A, B, C... left aligned at 0.5" text indent at 0.75"
		Level 3: 1, 2, 3... left aligned at 1" text indent at 1.25"	Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"