

HCPA Governance Committee Meeting Agenda and Minutes

Mon. Feb 10th, 2025
3:30PM - 5:00PM

In Person Meeting in the Boardroom

Join by Zoom Meets Using the Link below:

Provided by Susan Vang: <https://umn-private.zoom.us/my/susanv>

Updated [Committee Calendar for 2024-2025](#) Updated
[School Board Calendar For 2024-2025](#)
[Board Policies to review](#) (Link to use)

[Yearly Roles and Responsibilities
Committee Members](#)

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

Call to Order at Attended by: Susan Vang, Heidi Pendroy, Kaethe Eltawely, David Thompson, Pa Kou Vang Kiersten Sloneker 4:00pm Unable to attend: Daniel Schmidt , Kyle Seeley Both had Prior commitments Joseph Norby-White, Andrea Touhey	Actions Needed	Time Allotted
1. Consent Approval of agenda a. Approved	Vote: Yeah_5_ Nay_0_ Ab._0_	
Next Meeting: Monday Mar 10, 2025 at 3:30pm using Susan Vangs zoom link		
2. Updates from last school board meeting on Wednesday Jan. 22nd 2025 <ul style="list-style-type: none"> Sent to Lawyers Naming school building and facility <ul style="list-style-type: none"> No concerns by Legal Send to Board Next school board meeting: Feb. 26th, 2025	Update	10 m
3. Notes From Jan 22, 2025 Boards Meeting Passed by Board at Jan 22, 2025 Meeting		

<ul style="list-style-type: none"> • Board School Wide Events /Board Event Participation • Use of Internet policy: • Facility use of school • 210.2 Conflict of Interest for HCPA employees • 2.3.0: Committees of the Board • 104 HCPA Mission and Vision 		
<p>4. Sub Committee up dates from Jan 2025</p> <p>Group 1</p> <ul style="list-style-type: none"> • 203.2 Order of Regular School Board meeting <ul style="list-style-type: none"> ◦ Add legal reference <p>Group 2</p> <ul style="list-style-type: none"> • 4.5.1 Equal Opportunity Non-Discrimination New number <ul style="list-style-type: none"> ◦ Send to Legal ◦ Should we review the title for the policy? “Equal Opportunity / Non-Discrimination”. Would renaming the policy leave a gap for an anti-harassment policy? The policy doesn’t seem to address anti-harassment. <p>* 428 Whistleblower Using BlueSky</p> <p>*Send to board</p> <ul style="list-style-type: none"> • 506 Student Discipline Policy Added Section 15 <p>All Policies can be sent to the Feb. board meeting. Send 203.2 Order of Regular School Board meeting and 4.5.1 Equal Opportunity Non-Discrimination to Legal before sending to the board.</p>	<p>Update</p> <p>Vote:</p> <p>Yeah_5_</p> <p>Nay _0_</p> <p>Ab._0_</p>	40 m
<p>5. 215 Board Election</p> <ul style="list-style-type: none"> • Table until Neo has their Jan meeting <p>Tabled from Meeting Jan</p> <ul style="list-style-type: none"> • Neo will let us know if there are any changes this summer. • Minnesota School Board Association Policy: https://mnmsba.org/membership/legal-requirements-for-school-board-members/ • Language/grammar changes • Section 3 Subsections A. 4. Check with Ms. D and Legal • Section 4 Subsections C. 3. Change language about what at community member is - reference legal requirements <p>Send to Legal then to board</p>	<p>Discussion</p> <p>Tabled from Meeting Jan</p> <p>Vote:</p> <p>Yeah6__</p> <p>Nay _0_</p> <p>Ab._0_</p>	15 m
<p>6. 203 Operation of the school Board</p> <ul style="list-style-type: none"> • Table until Neo has their Jan meeting <p>Tabled from Meeting Jan</p>	<p>Discussion</p>	15 m

•	Tabled from Meeting Jan Vote: Yeah_6_ Nay_0_ Ab._0_	
7. Election Calendar/Timeline: Mai Zer says it looks good 24-25 Election calendar Election Policy <ul style="list-style-type: none"> Send the 24-25 election calendar to Mai Zer to make sure that the dates are following the policy. Table until Neo has their Jan meeting Tabled from Meeting Jan <ul style="list-style-type: none"> Move March 10th meeting Moved to the 17th Due to Board election Nominee Candidate Packets Change dates on page 7-Susan Fix dates on July's Calendar 	Discussion Tabled from Meeting Jan Vote: Yeah_6_ Nay_0_ Ab._0_	15 m
8. 210.2 Conflict of Interest for HCPA employees Chong Her said we have to have both Nepotism 426 and Conflict of interest 210.2 Old Notes from Jan <ul style="list-style-type: none"> Sloppy: this has a signature part Send to Chong Her in HR <ul style="list-style-type: none"> Form and policy be rolled into one? Can we combine this or into Nepotism policy 426 Same as policy 426: that was approved in September Ask Dan to clarify with Chong 	Update Vote: Yeah_6_ Nay_0_ Ab._0_	15 m
9. Feb Sub committee Meeting <ul style="list-style-type: none"> Look for an email from the sub committee chair. Agenda will be linked in in March's meeting and in the email that will go out. 		
Notes to bring to the board: <ul style="list-style-type: none"> Send to Legal <ul style="list-style-type: none"> 215 Board Election Send to February Board meeting 		

- [Naming school building and facility](#)
- [203 Operation of the school Board](#)
- [24-25 Election calendar](#)
- [Election Policy](#)

Adjourn at 4:48 pm

Vote:
Yeah_6_
Nay _0_
Ab._0__

Policies and Agenda Item labels are

Vote (needs to be finalize and send to board)

Send to Board/Lawyers (to get looked at or approved for next steps)

Passed by Board

Review (came from board/lawyer, check for changes)

Discussion (Feedback),

Update (Information)

Tabled to Next Meeting

Tabled from last meeting

The policy format the Governance Committee has agreed on is:

Will be placed at the end of each policy; have more room to add notes.

Adopted:

Reviewed: January 26, 2022

Board Approved: January 26, 2025

Level 1: I, II, III...
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text indent at 0.25"

Level 2: A, B, C...
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text indent at 0.75"

Level 3: 1, 2, 3...
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text indent at 1.25"

Level 4: i, ii, iii...
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text indent at 1.75"