

HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, May 28, 2025

Type of Meeting: Board Meeting

Start Time: 5:30 PM

Adjourned: 7:31PM

Location: Hmong College Prep Academy Board Room

Minute Taker: Panghoua Vue

Facilitator: Susan Vang

HCPA BOARD APPROVED

JUN 25 2025

ORIGINAL DOCUMENT

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

Yes	No	Name
X		Susan Vang – Board Chair
X		Daniel Schmidt – Board Member
X		Brent Ness - Board Secretary
	X	Sonya Zuker - Board Vice Chair
X		Ge Vang - Board Treasurer
X		Christine Smith - Board Member
X		Danijela Duvnjak – HCPA Chief Academic Officer
X		David Kloskin – HCPA Chief Financial Officer
X		Hong Tran - HCPA 6-12 Assistant Director of Teaching and Learning

OPENING ITEMS

Agenda Item:	Add to Agenda	
Notes:	Board Members discussed adding to the agenda - Q Comp to School Administration	
Motion:	Motion to Approve add on to Agenda	
Made by:	1 st : Daniel Schmidt	2 nd : Brent Ness
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	

All that a school should be.



Action:	Motion Pass
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Agenda Item:	Add to Agenda	
Notes:	Board Members discussed adding to the agenda - School meals and Wellness Policy under Governance Committee.	
Motion:	Motion to Approve add on to Agenda	
Made by:	1 st : Brent Ness	Christine Smith
Voted Yea:5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Remove from Agenda	
Notes:	Board Members discussed removing policies from the agenda - 210, 402, 405, 424, 413, 529, 414, 532, and 522.	
Motion:	Motion to Approve add on to Agenda	
Made by:	1 st : Daniel Schmidt	2 nd : Brent Ness
Voted Yea:5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Approve Agenda	
Notes:	Board Members also discussed Approval of Agenda with changes	
Motion:	Motion to Approve Board Meeting Agenda	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	



Action:	Motion Pass
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DECLARATION OF CONFLICT OF INTEREST

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board Members reviewed the Agenda and declared no Conflict of Interest

CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:	Board Members discussed no additional changes	
Motion:	Motion to Approve 5.28.25 Board Agenda	
Made by:	1 st : Daniel Schmidt	2 nd : Brent Ness
Voted Yea:5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

GOVERNANCE COMMITTEE

Agenda Item:	Policies - 515 Protection and Privacy of Pupil Records	
Notes:	Board members discussed no additional changes	
Motion:	Motion to Approve 515 Protection and Privacy of Pupil Records Policy	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea:5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Policies - 406 Public and Private Personnel Data	
Notes:	Board Members discussed that document was sent to legal review	
Motion:	Motion to Approve 406 Public and Private Personnel Data Policy	



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Made by:	1 st : Brent Ness	2 nd : Ge Vang
Voted Yea:5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Policies - 212 School Board Member Development	
Notes:	Board Discussed it was a regular renewal and no changes.	
Motion:	Motion to Approve 515 Protection and Privacy of Pupil Records Policy	
Made by:	1 st : Brent Ness	2 nd : Daniel Schmidt
Voted Yea:5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Policies - 203.6 Consent Agendas	
Notes:	Board discussed no changes need to be made	
Motion:	Motion to Approve 203.6 Consent Agendas Policy	
Made by:	1 st : Daniel Schmidt	2 nd : Ge Vang
Voted Yea:5 Voted Nay:0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Policies - 203.1 School Board Procedures- Rules of Order	
Notes:	Board discussed no changes need to be made.	
Motion:	Motion to Approve 203.1 School Board Procedures- Rules of Order Policy	



Made by:	1 st : Daniel Schmidt	2 nd : Ge Vang
Voted Yea:5 Voted Nay:0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Policies - 429 Teachers Evaluation	
Notes:	Board Members discussed no changes need to be made	
Motion:	Motion to Approve 429 Teachers Evaluation Policy	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Policies - 506 Student Discipline Policy	
Notes:	Board Members discussed to Approve Agenda	
Motion:	Motion to Approve 506 Student Discipline Policy	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea:5 Voted Nay: Abstain:	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Policies - 531 Pledge of Allegiance	
Notes:	Board Members discussed to Approve policy	
Motion:	Motion to Approve 531 Pledge of Allegiance Policy	

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Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	HCPA Board Policies Spreadsheet
Notes:	Board Members discussed assigning policies under the question mark.

Agenda Item:	Assign Policy
Notes:	Board Members discussed the policies and assigned them to the correct department on the spreadsheet

Agenda Item:	Approve New Member - Alex Maurer	
Notes:	Board Members discussed approving a new member to the Governance Committee.	
Motion:	Motion to approve	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	School Wellness Policy	
Notes:	Board members discussed that the formatting needs to be worded differently. Dr Lor and his team created this policy	
Motion:	Motion to Approve School Wellness Policy with additional fixes	
Made by:	1 st : Ge Vang	2 nd : Brent Ness
Voted Yea: 5 Voted Nay: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	

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HMONG COLLEGE PREP ACADEMY

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Abstain: 0	
Action:	Motion Pass

Agenda Item:	School Meals Policy	
Notes:	Board Members discussed that the formatting needs to be worded differently.	
Motion:	Motion to Approve School Meal Policy with Additional fixes	
Made by:	1 st : Ge Vang	2 nd : Brent Ness
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Required Board Training	
Notes:	Board Members discussed the required training that needs to be completed by said date. Board's Roles and Responsibilities, Employment Policies and Practices and Public School Funding and Financial Management	

FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review	
Notes:	Board Members received financial review	
Motion:	Motion to Approve Financial Review	
Made by:	1 st : Ge Vang	2 nd : Brent Ness
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Teachers On Call Agreement 25-26	
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Notes:	Board discussed the increase of 2.74% or lower, or 3% max.	
Motion:	Motion to table Teachers on call.	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea:5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Budget Proposal 25-26	
Notes:	Board Members discussed compared to other local school districts. Cash on hand is higher than the other schools. Other fundings that can make up for it. School is spending a bit more in lines of transportation also compared with other schools.	
Motion:	Motion to approve Budget and Budget Proposal 25-26	
Made by:	1 st : Ge Vang	2 nd : Brent Ness
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	Revised Budget Proposal 25-26	
Notes:	Board Members discussed compared to other local school districts. Cash on hand is higher than the other schools. Other fundings that can make up for it. School is spending a bit more in lines of transportation also compared with other schools.	
Motion:	Motion to approve Revised budget Proposal 25-26	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea: 5 Voted Nay: 0 Abstain:	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:0	Motion pass	

SCHOOL ADMINISTRATION

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Agenda Item:	Academic Report
Notes:	Hong Tran discussed the success in HCPA celebration for Seniors and Kindergarten Graduation walk. A lot of the school subjects will be adopting a new curriculum. Understanding and executing a new curriculum. Looking at key transitional grades.

Agenda Item:	Q Comp	
Notes:	Board Members discussed to approve	
Motion:	Motion to Approve Q Comp	
Made by:	1 st : Brent Ness	2 nd : Daniel Schmidt
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion pass	

Agenda Item:	Updated Revised Bylaws	
Notes:	Board Members discussed the letterhead misplacement and correct mistakes on wording. Must be approved by the Board then sent to Neo to approve after.	
Motion:	Motion to Approve Updated Revised Bylaws	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

Agenda Item:	2025-2026 MSHSL Resolution for Membership HCPA	
Notes:	Board Members did not discuss and motion to approve	
Motion:	Motion to Approve 2025-2026 MSHSL Resolution for Membership HCPA	
Made by:	1 st : Ge Vang	2nd: Christine Smith
Voted Yea: 5 Voted Nay: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	



Abstain: 0	
Action:	Motion Pass

Agenda Item:	Leadership Evaluation
Notes:	Board Members discussed having Ge Vang, Christine Smith and Susan Vang to discuss evidence for leadership evaluation.

Agenda Item:	Meeting Adjourned	
Notes:	Board Member motioned to adjourn meeting	
Motion:	Motion to Adjourn Board Meeting at 7:31 PM	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Christine Smith, Susan Vang, Daniel Schmidt, Brent Ness, Ge Vang	
Action:	Motion Pass	

The Board Meeting Adjourn at 7:31 PM

